

MINUTES
CENTRAL MINNESOTA AREA TRANSPORTATION PARTNERSHIP (ATP-3)
Minnesota Department of Transportation (MnDOT)
District 3, St. Cloud, MN – Granite North & South
June 20, 2019

Voting Members Present

Steve Backowski N. Half Co. Eng.	Vicki Johnson St. Cloud APO
Bruce Cochran S. Half Co. Eng.	Matt Leonard S. Half City Eng.
Doug Diedrichsen St. Cloud MTC	Mike Moilanen..... Mille Lacs Band
Rosemary Franzen RDC-5	Darren Nelson for Jim Hallgren MnDOT D3
Chad Gramentz..... RDC-7E	Genny Reynolds RDC-7E

Voting/Non-Voting Members Absent

A. Jake Bauerly.....RDC-7W	Tony Saccoman (non-voting)..... BIA/Advisory
Tim Bray..... RDC-5	Sue Siemers (non-voting)MnDOT Transit
Art Chase Leech Lake Band	Kurt Slettvedt (non-voting)..... BIA/Advisory
Raeanne DanielowskiRDC-7W	Andy Stone..... Rural Transit
Tad Erickson (non-voting)..... RDC-5	Steve Voss (non-voting)..... MnDOT D3
Kelvin HowiesonMnDOT D3	Darrell Washington (non-voting)..... MnDOT Transit
Greg Kimman N. Half City Eng.	Jeff Westerlund..... St. Cloud APO

Non-Voting Members Present

Jeff Lenz MnDOT D3	Mary Nieken MnDOT D3
Jon Mason..... MnDOT D3	Penny Simonsen RDC-7E

Guest Present

Aaron Backman..... Highway 23 Coalition	Jennifer Witt MnDOT, Government Affairs Office
Jenny Seelen MnDOT D3	

CALL TO ORDER AND INTRODUCTIONS

- Vice Chair Franzen called the meeting to order and introductions were made.

APPROVAL OF APRIL 4, 2019 MEETING MINUTES

- Motion by Mr. Backowski, second by Ms. Johnson to approve the April 4, 2019 meeting minutes with no corrections or changes. Motion carried.

FY2019-2022 LOCAL FEDERAL PROGRAM UPDATE

FY 2019 Local Federal Project Update

- Mr. Lenz updated ATP-3 members on the FY 2019 Local Federal projects.
 - Local Federal Program:
 - All projects' documentation has been received. The City of St. Cloud's CSAH 75 intersection improvements at 33rd Street South project (S.P. 073-675-039) has been identified for potential advancement in the event there are savings in the program.
 - Highway Safety Improvement Program (HSIP):
 - All projects' documentation has been received. Sherburne County's CSAH 13 roundabouts at County Road 40 and CSAH 33 project (S.P. 071-070-040) has been identified for potential advancement in the event there are savings in the program.

FY 2020-2023 STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) UPDATE

- Draft STIP:
 - Mr. Lenz reported to ATP-3 members the Draft FY 2020-2023 STIP was submitted to MnDOT's Central Office. TPIC has recommended approval but the STIP has not yet been approved by the Commissioner. The Draft STIP was reviewed.
 - Entities with projects in the STIP should review them to ensure the information listed in the program is correct. Submit any changes to Mr. Lenz as soon as possible to minimize the need to submit amendments to the Federal Highway Administration (FHWA). Making corrections to projects in the STIP later could result in STIP modifications/amendments that, in turn, could delay projects while waiting for the approval.
 - Once the STIP has been approved by the FHWA and Federal Transit Administration, copies of the District 3 pages and a link to the online version of the approved STIP will be sent to ATP-3 members.
- Local Resolutions:
 - Mr. Lenz requested that Locals provide a resolution of support for their FY 2023 projects funded through the ATP managed program or Transportation Alternatives program, if they have not already done so. It is not necessary to submit an updated resolution for those projects that received additional funding. Staff will send out a sample Resolution to ATP-3 members with FY 2023 programmed projects and the regions.

FY 2021-2024 STIP DEVELOPMENT TIMELINE

- Mr. Mason reviewed the FY 2021-2024 Area Transportation Improvement Program (ATIP) Development Meeting schedule. It was noted that the schedule is subject to change, dependent upon MnDOT's final decision for the Transportation Alternatives (TA) Program deadlines.
- All four Regions will be soliciting for FY 2024. Ms. Johnson noted the St. Cloud Area Planning Organization (APO) has changed their solicitation schedule and will now be soliciting for a four-year Transportation Improvement Program (TIP) instead of a five-year TIP as they have done in previous years.
- Motion by Mr. Moilanen, second by Ms. Johnson, to approve the ATP-3's FYs 2021-2024 ATIP Development Timeline, as shown on **Attachment 1**. Motion carried.

2019 END OF SESSION LEGISLATIVE UPDATE

- Jennifer Witt, from MnDOT's Office of Government Affairs, updated ATP-3 members regarding the Minnesota Legislative session.
 - Items of discussion included:
 - \$650,000 for MnDOT to analyze and update information related to extending the Northstar Commuter rail line to St. Cloud;
 - Authorized the operation of truck platooning on freeways and expressways subject to MnDOT plan approval. Platoons cannot include more than three vehicles and must meet insurance requirements;
 - Cities allowed to establish speed limits on city streets. Changes definition of residential roadway so cities can set a 25 mile per hour speed limit;
 - Safety Provisions – Hands-free cell phone, work-zone flaggers and move-over law now includes recycling and solid waste vehicles. Hands-free and work-zone flaggers law will take effect August 1, 2019; and
 - Possible river crossing in the northwest portion of the Twin Cities. Representative Zack Stephenson (Coon Rapids) is working towards a new Mississippi River bridge crossing between Ramsey and Dayton. Funds were approved (\$1.062 million) for evaluating safety improvements on trunk highways (Highway 47 in the north metro) and studying a new Mississippi River crossing in the north metro.

HIGHWAY 23 CORRIDOR COALITION UPDATE

- Mr. Aaron Backman, the Highway 23 Coalition Secretary/Treasurer and Executive Director of the Kandiyohi County and City of Willmar Economic Development Commission, updated the ATP-3 members on the Coalition's current efforts.
 - The Coalition currently has 100 members. Region 7W's Transportation Policy Board Members, Mr. Bauerly and Mr. Perske, serve on the Board of Directors. Holly Wilson, Mille Lacs County's Public Works Director also serves on the Board.
 - The Coalition's 2019 priority projects were identified as:
 - CSAH 55 Overpass in Willmar;
 - 4-Lane Extension between Marshall and Green Valley;
 - Roundabout + 4-Lane Feasibility Study in Foley; and
 - Intersection Safety Study at Clara City.
 - The Coalition supports regional transportation planning and are willing to help fund regional transportation feasibility study projects. Mr. Backman noted, as an example, the Coalition provided \$5,000 to Clara City to help fund the City's portion of the needed \$10,000 Local match for the estimated \$100,000 study. The Coalition is willing to partner with District 3 as well as District 8 and ATPs in regional studies.
 - ATP-3 members were encouraged to continue supporting regional transportation planning efforts and the various regional coalitions.
 - Discussion on sections of Highway 23 (Pine/Kanabec Counties, the southwest/northeast areas) not currently being included in the identified corridor. The Coalition is continuing to work with the Counties on the benefits of working with the Coalition.

UPDATE ON DISTRICT 3 CORRIDORS OF COMMERCE PROJECTS

- Mr. Nelson, District 3's Project Development Engineer, updated ATP-3 members on the Corridors of Commerce projects within District 3.
 - Highway 23 – MnDOT's District 8 is taking the two-lane to four-lane expansion from Paynesville to Richmond and from New London to Paynesville.
 - Interstate 94:
 - Albertville – St. Michael – Later this summer/early fall some temporary widening will be set. Some staging work will begin.
 - Clearwater – Monticello – Bids were opened and were \$18 to \$19 million over the anticipated cost. MnDOT's Central Office staff are determining whether to award the job or work towards finding additional funds.
 - Highway 169 – Elk River:
 - 101st Avenue was updated to a freeway system.
 - A layout has been received and working with Elk River and Sherburne County.
 - Contract process will be going with the delivery method.
 - Project is not easy to stage. A wider barrier is being proposed. Construction costs are increasing. Widening from four to six lanes.

MnDOT DISTRICT 3 DRAFT TEN-YEAR (FY 2020-2029) CAPITAL HIGHWAY INVESTMENT PLAN (CHIP)

- Mr. Lenz presented a Draft copy of District 3's Capital Highway Investment Plan (CHIP), which communicates the next ten years of planned projects in the District. The first four years of the program are included in the State Transportation Improvement Program (STIP) and the next six years of the CHIP are considered "planned" because there is more uncertainty about the projects that haven't been scoped.
 - The District will be investing \$1.2 billion in projects over the next ten years. The FY 2023 program essentially moved to FY 2024.
 - The CHIP document is a Draft version. ATP-3 members were encouraged to review the document and provide any comments to Mr. Lenz.

ATP-3 TRANSPORTATION ALTERNATIVES (TA) COMMITTEE MEMBER REPRESENTING "PARKS AND RECREATION (LOCAL) VACANCY"

- Mr. Mason reviewed the current membership of the current TA Committee.
 - Currently there is a Parks/Recreation vacancy. Previously Kevin Grondahl, from the Staples Parks/Recreation Department, had served on the committee.
 - Staff are seeking direction on how to fill the vacancy. Discussion on process selection, regional distribution within the committee, length of time serving, etc. The Policy Manual currently doesn't have a term limit for a committee member.
 - Staff will send an email to all Regions seeking a nomination of a candidate for the Parks/Recreation vacancy. Nominations will be reviewed at the October meeting and an appointment made to fill the Parks/Recreation TA committee vacancy at the October meeting.

NEXT MEETING

- October 10, 2019 – 9:30 a.m. – 12 Noon – MnDOT District 3A Headquarters Building, 7694 Industrial Park Road, Baxter.

OTHER BUSINESS

- None.

OPEN FORUM

- Ms. Simonsen
 - Attachment 3 of the April 4 ATP-3 Meeting Minutes
 - On the Transit Investment listing, it currently shows Mille Lacs County under the Region 7W area under Tri-CAP. Because Tri-CAP is also serving Mille Lacs County in Region 7E, the Region would like to see it also reported under Region 7E with the Region’s funding amount shown under Region 7E on future listings. Ms. Simonsen reported Tri-CAP is doing a good job serving the Region.

Adjournment

- Motion by Mr. Gramentz, second by Mr. Backowski to adjourn the meeting. Motion carried.



Presiding Officer



Date

**CENTRAL MINNESOTA AREA TRANSPORTATION PARTNERSHIP
2021 - 2024 STIP DEVELOPMENT TIMELINE
June 20, 2019**

TIMELINE	ACTIVITY	AGENT
October 1, 2019	*Commence Transportation Alternatives (TA) solicitation	OTSM, ATPs
October 10, 2019	Establish ATIP development process/guidelines	ATP – Baxter
October 2019 – January 2020	Solicit locally-sponsored candidate road and bridge candidate projects for ATP Managed Program funding	Project Proposers
October 2019 – January 2020	MnDOT Office of Traffic, Safety and Technology conducts statewide solicitation for federal HSIP safety candidate projects	OTST, Project Proposers
October 10, 2019 (Baxter) Oct. 14, 2019 (St. Cloud)	Conduct TA workshops during Letter of Intent solicitation phase	D3, RDCs, APO
**October 31, 2019	Deadline for TA Letter of Intent submittals	Project Proposers
**November 15, 2019	Commence full application phase for TA solicitation	Project Proposers
November 2019	MnDOT Office of Transit and Active Transportation (OTAT) develops preliminary list of transit capital projects	OTAT, Transit agencies, RDCs, APO
January 2020	Conduct review of transit vehicle capital candidates	Transit Committee
*January 3, 2020	Deadline for locally-sponsored road and bridge projects and for TA project application submittals	Project Proposers
January 16, 2020	Conduct preliminary review of project submittals	ATP – St. Cloud
January 31, 2020	MnDOT OTAT finalizes list of transit capital projects	OTAT
February 2020	Review, rank and develop list of regional transportation priorities	D3, RDCs, APO
March 2020	MnDOT District 3 completes draft four year construction program	D3, OTSM
March 10, 2020	Evaluate, score and rank TA projects	ATP TA Committee – St. Cloud
March 18, 2020	Merge regional priorities/develop Draft ATIP	ATIP Development Committee - Baxter
April 2, 2020	Review, modify and approve Draft ATIP	ATP – Baxter

TIMELINE	ACTIVITY	AGENT
April 17, 2020	Submit ATP's approved Draft ATIP to MnDOT Office of Transportation System Management (OTSM)	D3
May 2020	Develop Draft STIP	OTSM
May-June 2020	Conduct public review and comment of Draft STIP	ATP, D3, RDCs, APO
June 18, 2020	Review and comment on Draft STIP	ATP – St. Cloud
July 2020	Submit comments regarding Draft STIP to OTSM	D3
August-September 2020	Approves Draft STIP and submits to FHWA/FTA	MnDOT
September-October 2020	Makes finding and accepts for funding	FHWA/FTA
November-December 2020	Approves STIP	FHWA/FTA

***Solicitation and application submittal dates for TA based on previous year activities and may be subject to change.**

(NOTE: As provided by the ATP-3's scheduled approval, on October 1, 2019 the above November 15, 2019 date was changed to November 18, 2019 to commence full application phase for TA solicitation based on TA Solicitation dates announced by MnDOT's Central Office.)