

**MINUTES**  
**CENTRAL MINNESOTA AREA TRANSPORTATION PARTNERSHIP (ATP-3)**  
**Minnesota Department of Transportation (MnDOT)**  
**District 3, Baxter, MN – Room 135**  
**October 10, 2019**

**Voting Members Present**

Darrick Anderson .....	RDC-5	Kelvin Howieson .....	MnDOT D3
Steve Backowski .....	N. Half Co. Eng.	Vicki Johnson .....	St. Cloud APO
A. Jake Bauerly.....	RDC-7W	Matt Leonard.....	S. Half City Eng.
Raeanne Danielowski .....	RDC-7W	Mike Moilanen.....	Mille Lacs Band
Doug Diedrichsen .....	St. Cloud MTC	Genny Reynolds .....	RDC-7E
Jim Hallgren .....	MnDOT D3		

**Voting/Non-Voting Members Absent**

Art Chase .....	Leech Lake Band	Tony Saccoman (non-voting).....	BIA/Advisory
Rosemary Franzen .....	RDC-5	Kurt Slettvedt (non-voting).....	BIA/Advisory
Chad Gramentz.....	RDC-7E	Andy Stone.....	Rural Transit
John Groothuis (non-voting) .....	MnDOT Transit	Vacant-TBD .....	S. Half Co. Eng.
Greg Kimman .....	N. Half City Eng.	Darrell Washington (non-voting).....	MnDOT Transit
Christine Neary (non-voting) .....	MnDOT Transit	Jeff Westerlund.....	St. Cloud APO

**Non-Voting Members Present**

Stephanie Castellanos .....	MnDOT D3	Mary Nieken .....	MnDOT D3
Tad Erickson.....	RDC-5	Penny Simonsen .....	RDC-7E
Jeff Lenz .....	MnDOT D3	Steve Voss.....	MnDOT D3
Nate McDonald.....	MnDOT D3		

**Guests Present**

Krista Rydberg.....	MnDOT D3	Jenny Seelen .....	MnDOT D3
Serge Phillips.....	MnDOT, Government Affairs Office		

**CALL TO ORDER AND INTRODUCTIONS**

- Chair Bauerly called the meeting to order and introductions were made.

**APPROVAL OF JUNE 20, 2019 MEETING MINUTES**

- Motion by Mr. Moilanen, second by Mr. Backowski to approve the June 20, 2019 meeting minutes with no corrections or changes. Motion carried.

## **FY2020-2023 LOCAL FEDERAL PROGRAM UPDATE**

### *FY 2020 Local Federal Project Update*

- Mr. Howieson updated ATP-3 members on the FY 2020 Local Federal projects.
  - Local Federal Program
    - Review of the FY 2020 projects. It is early in the process so not a lot of the project documentation has been received. Approximately, a third of the projects have the environmental documentation done.
    - Benton County's CSAH 4 project (S.P. 005-604-027) in Foley was moved to FY 2020. The City of St. Cloud's Beaver Island project (S.P. 162 090-007) is being delayed two years. It will be necessary to work with the St. Cloud Area Planning Organization on the change. Sherburne County's Great Northern Trail project (S.P. 071-090-005) will now be fully funded in 2020 rather than over two years. Benton County's CSAH 8 rumble strip project (S.P. 005-070-007) will be advanced and Cass County's CSAH 1 reclamation/roundabout project (S.P. 011-601-026) will be added.
    - STIP amendments will need to be done once the STIP has been approved.
  - Highway Safety Improvement Program (HSIP)
    - Project development forms have been approved.
    - Mille Lacs County's Reduced Conflict Intersection (RCI) projects (S.P. 048-070-012) on Highway 169 are in good shape. RCIs will be placed at County Roads 11, 12 and 13.
    - Solicitation for HSIP projects underway. Deadline for submission is November 27, 2019.
  - Local Partnership Program (LPP)
    - The purpose of the Local Partnership Program (LPP) is to address transportation issues on the trunk highway system that are of concern to Local Units of Government, but are typically not large-scale or high enough priority that they are directly selected as projects in the regular MnDOT Transportation Program.
    - The District is accepting candidate projects for FY 2024 LPP, due January 3, 2020. The proposed budget is \$1.3 million. Solicitation information will be sent to jurisdictions once details have been finalized. There may be some money in FY 2023 not programmed out but if so, it would be a small amount. Mr. Howieson will provide an update at the next ATP-3 meeting.
  - Safe Routes to School (SRTS) Solicitation
    - There will be a solicitation in November for entities that had an existing SRTS Planning Study completed. The solicitation will be for school districts interested in having plans re-evaluated with an engineering focus. Additional information will be coming.

## **FEDERAL TRANSPORTATION UPDATE**

- Serge Phillips, from MnDOT's Office of Government Affairs, provided the ATP-3 membership a review of the Federal transportation program.

## **FY 2020-2023 STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) UPDATE**

- Work on the FY 2020-2023 STIP is being completed. The STIP has been approved by TPIC and executive leadership. It is currently in production to be printed. It is anticipated the approved document will be

submitted to the Federal Highway Administration and Federal Transit Administration on October 15, approximately two weeks later than previous years.

- Once the STIP has been approved by the FHWA and Federal Transit Administration, copies of the District 3 pages and a link to the online version of the approved STIP will be sent to ATP-3 members.
- Local Resolutions:
  - Mr. Voss reminded that Locals need to provide a resolution of support for their FY 2023 projects funded through the ATP managed program or Transportation Alternatives program, if they have not already done so. It is not necessary to submit an updated resolution for those projects that received additional funding. Mr. Howieson will review to identify if there are any outstanding resolutions.

### **FY 2021-2024 STIP DEVELOPMENT TIMELINE**

- Mr. Voss reviewed the FY 2021-2024 Area Transportation Improvement Program (ATIP) Development Meeting schedule. It was noted there was one date change in order to align with the State's announced TA solicitation schedule. The full application phase for the TA solicitation changed from November 15 to November 18. No action is needed on the schedule change as the June approval included provision to make needed changes to align with the statewide TA solicitation schedule.
- It appears transit capital projects will be managed centrally for FY 2024.
- It is anticipated funding guidance will be received in December from MnDOT's Central Office. This information will be shared at the ATP-3's January meeting.

### **FY 2024 ATP-3 ATP MANAGED PROGRAM FEDERAL FUNDING PROJECT SOLICITATION**

- The Local Surface Transportation Program (STP) guidance and application materials to be used by the Regions for soliciting local candidate projects for the ATP-3 Draft FY 2021 – FY 2024 ATIP were reviewed.
  - The St. Cloud Area Planning Organization (APO) is now soliciting projects for four years rather than five years. The application guidance form needs to be updated to reflect this change.
  - Discussion on how the Regions are using the scoring worksheet. Regions have the flexibility to use points, stars or rank (high/medium/low). Each Region provided the ATP-3 membership with an update on how they use scoring worksheet.
- Applications are due January 3, 2020. Cities under 5,000 populations are required to have a project sponsor such as the County.

### **FY 2024 ATP-3 TRANSPORTATION ALTERNATIVE PROGRAM PROJECT SOLICITATION**

- ATP-3 reviewed the Transportation Alternatives (TA) project solicitation and selection schedule, guidelines and project selection process. Application materials will be sent upon approval by ATP-3 today.
  - The application does not include a Safe Routes to School state solicitation section, which is a change from last year.
  - Discussion on guidebook language regarding which applicants need to have a sponsor. It was noted that tribal units of government or school districts do not require a sponsor. Districts are not able to change the guidebook information as the document is prepared by MnDOT's Central Office staff.

- ATP-3 reviewed the equity points for FY 2024 TA solicitation. Region 7E will receive 7 additional equity points and is the only Region eligible to award equity points.
- ☑ Motion by Ms. Johnson, second by Ms. Danielowski to approve the ATP-3 Local Surface Transportation Block Grant Program (STBGP) Part 1-Application Guide with the change indicating the St. Cloud APO annually solicits projects for the fourth year of the Area Transportation Improvement Program, the ATP-3 STBGP Part 2-Application, the ATP-3 Regional Project Assessment Evaluation Worksheet, the ATP-3 Transportation Alternatives (TA) Guidebook and ATP-3 TA Full Application for FY 2024. Motion carried.

## **ELECTION/APPOINTMENT OF ATP-3 TRANSPORTATION ALTERNATIVES (TA) COMMITTEE MEMBER REPRESENTING “PARKS AND RECREATION (LOCAL)” MEMBER**

- At the ATP-3’s June meeting staff were directed to contact each Region to seek nominations to fill the “Parks and Recreation (Local) vacancy on the ATP-3 TA program committee. This position became vacant with the retirement of Kevin Grondahl from the Staples Parks and Recreation Department.
  - Staff received a total of three nominations for the vacancy. Those nominations included:
    - Barry Wendorf from Isanti County;
    - Dillon Hayes from Mille Lacs County; and
    - Ben Anderson from Stearns County.
  - Regional staff provided background information on the candidates for discussion by ATP-3 members.
- ☑ Motion by Mr. Anderson, second by Ms. Reynolds to appoint Barry Wendorf from Isanti County to the TA Committee. Motion carried.

## **DISTRICT 3 FREIGHT PLAN AND MANUFACTURERS’ PERSPECTIVES STUDY**

- Stephanie Castellanos updated TPB members on District 3’s Freight Plan and Manufacturer’s Perspectives Study.
  - Freight Plan
    - The first Freight Plan Advisory Committee meeting with stakeholders was held on September 30. The Technical Advisory Committee meeting was cancelled and will be rescheduled in November or December.
    - It is anticipated freight traffic will increase by 80 percent over the next 20 years. The freight plan will include shipping, intermodal and rest areas.
  - Manufacturer’s Perspective Study
    - Meeting face-to-face with approximately 150 key manufacturers and shippers in District 3. Interviews will take approximately 8 to 12 weeks to finish. If interested in seeing which organizations are being interviewed, contact Ms. Castellanos. The study will be a hybrid version, with two areas of focus: Urban (southern portion of District) and Rural (northern portion of District). This is the largest manufacturer’s study MnDOT has done.
    - Consultants will be doing the study. Interview teams will be asking targeted questions. Information will be confidential and compiled into a report identifying ways to improve transportation.

## UPDATE ON INTERSTATE 94 ST. MICHAEL TO ALBERTVILLE AND MONTICELLO TO CLEARWATER EXPANSION PROJECTS

- Claudia Dumont, District 3 Project Manager, updated ATP-3 members on Interstate 94 projects within District 3.
  - Maple Grove to Clearwater
    - The project will be a concrete overlay. A fourth lane from Highway 610 to Rogers is being added. There will be three lanes east bound under Highway 101.
  - St. Michael to Albertville
    - Albertville – will be adding a third lane west bound to CSAH 37.
    - A collector and distributor road for east bound traffic and access to Interstate 94 will be built.
    - Adding an east bound third lane from CSAH 19 to St. Michael.
    - Will be replacing CSAH 19 bridges and reconstructing Highway 241 interchange.
  - Monticello to Clearwater
    - Programmed as a concrete overlay but will be diamond grind for ride quality.
    - A noise wall will be installed in Monticello.
    - There will be temporary widening.
    - Maintenance of traffic issues.
  - The Gap (Albertville to Monticello)
    - Currently programmed in FY 2025 for resurfacing. Current budget is for the existing two-lanes in each direction.
    - An expansion estimate is currently at \$98 million.
    - Discussion on the need for the expansion. MnRoad Test Facility in this section poses some issues.
  - Additional Improvements
    - Updated changeable message boards. New cameras for 511 and EMS.
    - Connected and Automated Vehicles (CAV) striping. ADA improvements at Enfield Rest Area.
  - Substantial Completion by Fall 2021
    - Significant investment in temporary widening to keep traffic moving during construction.
    - Single Source Combined Communications Program to provide consistent messaging, 511 updates and public outreach.
    - Intelligent Work Zone Contract – provide real-time trip information.
  - Corridor Investments
    - Maple Grove to Rogers - \$127 million
    - Rogers to St. Michael - \$30 million
    - St. Michael to Albertville - \$71 million
    - Albertville to Monticello (estimate) - \$98 million
    - Monticello to Clearwater - \$104 million
    - Recent projects (2011-2016) - \$47 million
    - Total Investment - \$477 million

## NEXT MEETING

- January 16, 2020 – 9:30 a.m. – 12 Noon; MnDOT, 3725-12<sup>th</sup> Street North, St. Cloud, Minnesota.

## MEMBER REPORTS

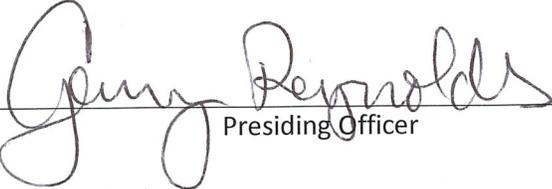
- Ms. Simonsen
  - Completed Complete Streets training on September 30 and October 1 and found the information was very beneficial. Mr. Erickson also completed the training.

## OTHER BUSINESS

- None.

## Adjournment

- Meeting was adjourned.

  
\_\_\_\_\_  
Presiding Officer

  
\_\_\_\_\_  
Date