

**ATP 6 – Minutes
December 9, 2016
MnDOT District 6 Headquarters, Rochester, MN**

Members Present:

X	Greg Paulson	MnDOT	X	Fausto Cabral	MnDOT
	Kyle Lake	MnDOT	X	Tom Faella	MPO (LAPC)
	Dan DeRudder	Tribal (PIIC)	X	Ron Gregg	County (Filmore)
X	Steve Jahnke	City (Albert Lea)	X	Mitzi Baker	MPO (ROCOG)
X	Tony Knauer	Modal (Rochester)	X	Melinda Estey	Modal (SMART)
X	David Kramer	County (Winona)	X	Bill Angerman	City (Byron)

Alternates Present: Dave Pesch (ROCOG)

Staff Present: Laurie Nagle, Andrew Andrusko, Tom Meath

Guests Present: Richard Freese (City of Rochester), David Janisch (MnDOT Central Office, Office of Materials and Road Research)

A. Call to Order

Greg Paulson called the meeting to order at 9:07 a.m.

B. Review and Approve Minutes from the November 18, 2016 Meeting

Minutes from the November 18th, 2016 meeting were reviewed.

Mitzi Baker requested that a correction to the minutes on Page 5 to reflect that she had made a motion to adjourn the meeting.

Tony Knauer motioned to approve the minutes. David Kramer seconded the motion. No further discussion. Motion passed with all votes in favor.

C. Letters/Requests

There was one request to be heard by the group. Fausto Cabral received information from State Aid that Wabasha County Project 079-630-017 was let and due to low bid amount there wasn't room for the additional funds of \$17,570 allocated to this project at the last ATP meeting. Fausto then contacted the city of Owatonna to evaluate if they could use the extra \$17,570. The City of Owatonna has requested \$17,570 in funding for the Straight River Trail TAP project (local-federal aid SP 153-090-001) that was selected and programmed for FY2017. Fausto indicated that the City was confident that they have the capacity in the project for this funding.

David Kramer motioned to approve the funding for the Straight River Trail. Steve Jahnke seconded the motion. Motion passed with all votes in favor.

D. Statewide and District Pavement Selection Presentation

David Janisch, MnDOT Central Office, Office of Materials and Road Research was invited to present to the group on the process of pavement data collection, modeling, developing project segments and the development of the Statewide Preservation Program. David discussed the Highway Pavement Management Application and van based laser/videolog data collection systems used by MnDOT to collect data. He stated that there may be an additional van acquisition to allow for data collection for Counties to occur to move from a 4 year cycle to a 2 year cycle. He discussed the National Highway Pavement Performance Measures that were implemented by MnDOT to develop target pavement conditions using Ride Quality Index, Surface Rating Index and GASB 34 reporting index. These performance measures relate into the MnSHIP 20 Year Policy Plan and provide guidance to focus on the preservation of existing roads over mobility expansion statewide. David also discussed the statewide pavement model. The pavement model provides recommendations and project segments on the National Highway System that are supposed to be implemented by the Districts after expert review. Funding is tied to these recommendations in the form of the Statewide Preservation Program (SPP).

Tom Meath, MnDOT District 6 Materials Engineer, was also present during the presentation to explain to the group the District approach to pavement project selection with relation to the Statewide Preservation Program (SPP) and the District Risk Management Program (DRMP). Tom discussed how the District Materials Office provides expert review of the recommendations from the Central Office, Office of Materials to determine the appropriateness of specific projects, segments and improvements. Special care is taken to coordinate projects and to preserve the Interstate and National Highway System. Tom also explained that it has been the District practice to utilize new funding to first upscope existing projects for longer term fixes to maximize the benefit of new funds.

E. Transportation Alternatives Program Follow-up Items

Andrew Andrusko, District 6 Planning, was present to report on several concerns from the November 18th meeting.

Andrew presented the results of surveying statewide ATP approaches to TAP projects. While the average TAP minimum was \$100,000 in other areas of the State, there were also varying maximums in some ATP areas. Discussion ensued regarding past experience in the SE ATP area. A general consensus was that based on past experience several projects had fallen out of the program and were not completed due to the complexities of federal process.

David Kramer made a formal motion to the ATP to leave the existing criteria as-is. Bill Angerman seconded the motion. The motion passed with all votes in favor.

Richard Freese presented to the group a proposal for further identification of TAP project selection criteria and instructions. The group broadly discussed potential revisions to the criteria and instructions.

Andrew Andrusko identified that every ATP had slightly differing criteria and that the SE ATP had an average level of specificity in the criteria based on research from each of the published criteria in the other ATPs.

Mitzi Baker requested that staff work further with the ATP on the criteria to work on the proposal as a good starting point and to re-evaluate the criteria prior to the end of May, 2017.

F. Round Robin

Bill Angerman spoke to the group regarding an effort the City of Byron is working on to map the corridor locations of potential interchange locations on the US14 corridor adjacent to the City. Further discussion would take place with the County Engineer and MnDOT.

Richard Freese requested that MnDOT staff send out a notice to all of the City and County Engineers in the area regarding the ATP appointments.

Laurie Nagle provided an update to the group regarding the statewide MnDOT STIP Guidance for 2018-2021. She passed out the FY 2021 Budget Targets that the District and the ATP will be working with. Fausto Cabral and Laurie will work to update the local-federal funding amounts that are available starting in 2018 as a result of the updated guidance and the passing of the FAST Act. These amounts were about \$0.5M in FY 2018, \$1M in FY 2019 and \$1.5M in FY 2020.

Laurie Nagle also announced that the Road and Bridge Solicitation Letter was to be sent out shortly for applications to the ATP.

G. Next Meeting and Agenda

The next meeting will take place on January 13th, 2017 starting at 9:00AM.

H. Adjourn

Fausto Cabral motioned to adjourn meeting. Motion seconded by Tony Knauer. Motion passed with no opposition. Meeting was adjourned at 11:42 am.