

**ATP 6 – Minutes
April 8, 2016
MnDOT District 6 Headquarters, Rochester, MN**

Members Present:

X	Greg Paulson	MnDOT	X	Fausto Cabral	MnDOT
X	Mark Schoenfelder	MnDOT	X	Tom Faella	MPO (LAPC)
	Vacant	Tribal (PIIC)	X	Kaye Bieniek	County (Olmsted)
X	Richard Freese	City (Rochester)	X	Mitzi Baker	MPO (ROCOG)
X	Tony Knauer	Modal (Rochester)		Melinda Estey	Modal (SMART)
	David Kramer	County (Winona)	X	Bill Angerman	City (Byron)

Alternates Present: Dave Pesch (ROCOG), Ron Gregg (County-Fillmore)

Staff Present: Laurie Nagle

Guests Present: Sara Dunlap, Noel Shughart and Jean Meyer (MnDOT Office of Transit), Dennis Luebbe (Rice County)

A. Call to Order

Greg Paulson called the meeting to order at 9:05 a.m.

B. Review and Approve Minutes from February 19, 2016 Meeting

Minutes from the February 19, 2016 meeting were reviewed.

Mitzi Baker motioned to approve the minutes. Tony Knauer seconded the motion. No further discussion. Motion was approved.

C. Transit Presentations

Noel Shugart gave an overview of the Southeast Minnesota Travel Study. Using cellular data, study focused on travel patterns and looked at 10 different corridors along with potential station locations. Area is unique with commuter bus service. Additional corridors such as Albert Lea to Bloomington and Red Wing to St. Paul, show viability for service. Most robust need is between Rochester and Bloomington for additional trips. A sample schedule was developed for each route. Study did not identify what type of service or public/private entity, just showed the total need. Existing private service does not capture entire need. Using ridership projections and sample fares, developed operating costs for each corridor. Also looked at potential van pool service routes. Good turnout with public comment meetings in Northfield, Red Wing, Winona and Albert Lea. Study will be on MnDOT Transit website by the end of the month and located at <http://www.dot.state.mn.us/transit/reports/system-studies/southeast-mn-travel.html>

A comment from the group was that there is a great opportunity for coordination of small system providers between communities. From the City of Rochester standpoint, this will go to implementation stage as part of the DMC initiative.

Sara Dunlap provided an update to the Greater Minnesota Transit Investment plan in particular to provide an overview of the plan, to discuss the public participation plan, and the results of the on-board and off-board surveys as well an online version of survey. The goal was to connect with hard to reach populations. The survey results will be part of the plan documents and can be viewed at

<http://www.dot.state.mn.us/transitinvestment/pdf/hard-to-reach-population-survey.pdf>

A question from the group was what was learned from this survey and the response was that results of the survey validated what the Office of Transit believed that customers want in a transit system.

D. Letters /Requests

None

E. TAP Prioritization

Mark presented the ranking of the FY 2020 TAP project applications, the City of Red Wing was willing to accept less federal funding so that their project could move forward.

Richard had a concern for using TAP funding for ADA upgrades to existing sidewalk system. Mitzi echoed those concerns. Richard made a request to re-visit the scoring criteria for the TAP program within ATP-6 prior to the FY2021 solicitation.

Tony Knauer made a motion to approve the TAP program for FY2020. Fausto seconded the motion. Motion was approved.

Mitzi Baker also made a motion to amend the STIP to add \$67,718 to the Rochester Bundled Trail Project (Seq # 876, Project 159-090-021) as a payback in FY2017. Fausto seconded the motion. Motion was approved.

F. Transit Funds to be Re-Programmed

Transit has additional funding through the Motor Vehicle Excise (Sales) Tax (MVEST). There is an opportunity through FY2020 to fund transit capital investments using these funds and allowing the federal dollars that ATP-6 had programmed for transit capital to be re-programmed. This re-programming will be for FY 2017, 18, 19 and 2020.

Fausto Cabral previously sent the proposed re-distribution to all of the county and city engineers looking for feedback. The proposal was based on the current distribution percentages to the cities, counties and MPOs.

A request was made to continue to have the Office of Transit present to the group the transit capital investments being planned within ATP-6. Jean offered to present the 10-year plan at a future meeting.

G. Approve ATP 6 Managed Federal Distribution

Fausto Cabral walked through a proposal which discussed how a portion of 2016 new federal funds (due to State-Aid re-distribution through additional available monies) would be partly assigned to Rice County via exchange of FY 2019 with Olmsted County. Olmsted County will advance construction (AC) the \$354,848 for the CSAH 9 project (Seq #863, Project 055-960-018) to be let in 2016. Rice County will receive FY 2016 funds in the same amount from Olmsted County for Seq #872, Project 066-646-005. These funds do not include the transit funds that were discussed in agenda item F or the additional funding due to the FAST act.

Richard Freese made a motion to approve the federal re-distribution of funds with the understanding that a set-aside in FY2019 would be created in the amount of \$354,848 and that there would be a future discussion of how to spend. – motion was withdrawn.

Ron Gregg made a motion to approve the proposal presented, Richard Freese seconded the motion. Discussion followed to clarify the proposal as presented. Motion was approved.

Laurie Nagle pulled up the STIP on the screen and Greg Paulson discussed how the funding becomes available to MnDOT District 6 from the Statewide Preservation Program (SPP) and the District Risk Management Program (DRMP) and the HSIP and how the district projects tie back into the Greg walked through the MnDOT projects.

Tony Knauer made a motion to approve the STIP based on the changes made. Richard Freese seconded the motion. Motion was approved.

H. Round Robin

Greg Paulson - discussed the Legislative Audit on the programming and selection of projects and the transportation proposals currently being discussed at the Legislature.

Fausto Cabral - will be visiting county and city engineers again this year to talk about federal deadlines for Project Memorandums and to introduce the new staff in the State-Aid Office as Rollin has moved on to another position.

I. Next Meeting and Agenda

Staff will look at some dates in the fall and send notification to the group.

J. Adjourn

Tony Knauer motioned to adjourn meeting. Motion seconded by Kaye Bieniek. Motion approved. Meeting was adjourned at 12:14 pm.