

**ATP 6 – Minutes
January 13th, 2017
MnDOT District 6 Headquarters, Rochester, MN**

Members Present:

X	Greg Paulson	MnDOT	X	Fausto Cabral	MnDOT
X	Kyle Lake	MnDOT	X	Tom Faella	MPO (LAPC)
	Dan DeRudder	Tribal (PIIC)	X	Ron Gregg	County (Filmore)
X	Steve Jahnke	City (Albert Lea)		Mitzi Baker	MPO (ROCOG)
X	Tony Knauer	Modal (Rochester)	X	Melinda Estey	Modal (SMART)
X	David Kramer	County (Winona)	X	Bill Angerman	City (Byron)

Alternates Present: Dave Pesch (ROCOG), Guy Kohlnhofer (Dodge County)

Staff Present: Laurie Nagle, Andrew Andrusko

Guests Present: Dennis Luebbe (Rice County), Jean Meyer (MnDOT Central Office, Office of Transit)

A. Call to Order

Greg Paulson called the meeting to order at 9:06 a.m.

B. Review and Approve Minutes from the December 9th, 2016 Meeting

Minutes from the December 9th, 2016 meeting were reviewed. No changes, or revisions were requested.

David Kramer motioned to approve the minutes. Melinda Estey seconded the motion. No further discussion. Motion passed with all votes in favor.

C. Letters/Requests

Fausto Cabral led discussion on letters and requests. There was informational item by Guy Kohlnhofer regarding a request by Dodge County to AC S.P. 020-621-004 in F.Y. 2017 with paybacks in 2018 of \$1,378,065 and 2019 of \$215,000. This project is shown in F.Y. 2018 in the State Transportation Improvement Program (STIP) under sequence #844, an Amendment will be processed to update the information in the STIP. Guy will update Fausto with the final total cost.

D. Transit Presentation and Updates

Jean Meyer, MnDOT Central Office, Office of Transit was invited to present to the group on the current status of transit projects, capital programming and planning in the area. Jean is the District 6 Transit Project Manager and Greater Minnesota Procurement Coordinator.

She passed out a memorandum regarding District 6 Transit Capital Projects in State Fiscal Year 2021. She explained that a number of capital requests for buses and other equipment were received from transit systems in District 6 that totaled \$5.4 million dollars. The last two years MnDOT Transit has utilized efficiencies from financial management to fund the entire amounts requested statewide. Looking into the future, the State may not be able to fund the entire requests and there would be a share requested of the ATP as had occurred regularly in the past.

Preliminary figures for State Fiscal Year 2022 show between \$6.1-6.4 million dollars in requests. The funding pool looking forward is tied to the 2% apportioned by law to Greater Minnesota transit from licensing fees and other taxes. This ratio could be consumed elsewhere in the state. Additionally, operators have been achieving their target operating returns of 20% or 15% of funding (80:20 or 85:15) in the District.

A question was raised regarding the number of systems in the District and the efforts by MnDOT to increase cooperation and consolidation. Jean discussed the history of transit systems in the District. There were 16 systems when she had started 18 years ago. Through cooperation, economies of scale and due to changes in travel patterns and costs there are now 6 systems.

The group discussed regional transit demand and ridership. There have been larger trip demand in the Bryon and Kasson and Dover and Eyota areas. Melinda Estey reported that demand for ridership in the SEMCAC system has grown to 250 thousand trips per year.

The group also discussed regional park and ride infrastructure and future potential projects.

Jean also discussed recent planning efforts in the District and statewide. The Greater Minnesota Transit Investment Plan was recently approved, it identified policy guidance as to the needs for transit, the necessary funding needed to reach the legislatively identified goal of 90% transit access across Greater Minnesota. In relation, District 6 has one the largest network of transit systems in the state. The Southeast Minnesota Transit Study was also recently completed to identify travel patterns on transit systems. There is a high percentage of commuters using transit in the region, particularly to and from the Rochester area.

Jean requested a brief update regarding the Local Human Service Transit Coordination Plan.

Andrew Andrusko, District 6 Planning discussed updates to the Region 10 Local Human Service Transit Coordination Plan. The Coordination Plan is required to receive FTA Section 5310 funding for the region and is part of the transit planning process across different types of providers non-profit, for-profit or government/public. The Steering Committee for the plan has been meeting regularly and it is intended that the plan will be presented to the ATP in April for review and approval on behalf of the Region 10.

E. Round Robin

Tom Faella stated that there will be a meeting of the La Crosse Area Planning Committee Policy Board on January 18th for the Annual Meeting.

Fausto Cabral stated there will be a meeting of the area City Engineers to select projects on February 4th, a meeting of the area County Engineers and a meeting of the ROCOG TAC next month to select projects as well.

Laurie Nagle stated that the February meeting would include the TAP program presentations and selection. The MnDOT Office of Finance will present on TIFIA/TRLF/Bonding at the March meeting.

F. Next Meeting and Agenda

The next meeting will take place on February 10th, 2017 starting at 9:00AM.

G. Adjourn

Tony Knauer motioned to adjourn meeting. Motion seconded by Ron Gregg. Motion passed with no opposition. Meeting was adjourned at 10:24 am.