

**ATP 6 – Minutes
January 15, 2016
MnDOT District 6 Headquarters, Rochester, MN**

Members Present:

X	Greg Paulson	MnDOT	X	Fausto Cabral	MnDOT
X	Mark Schoenfelder	MnDOT	X	Tom Faella	MPO (LAPC)
	Marc Mogan	Tribal (PIIC)	X	Kaye Bieniek	County (Olmsted)
X	Richard Freese	City (Rochester)		Mitzi Baker	MPO (ROCOG)
X	Tony Knauer	Modal (Rochester)	X	Melinda Estey	Modal (SMART)
X	David Kramer	County (Winona)	X	Bill Angerman	City (Byron)

Alternates Present: Steve Jahnke (City-Albert Lea), Ron Gregg (County-Fillmore)

Staff Present: Laurie Nagle

Guests Present: Sara Dunlap (MnDOT Office of Transit)

A. Call to Order

Greg Paulson called the meeting to order at 9:10 a.m. Introductions were done as new faces were present. Handouts were passed around the room.

B. Review and Approve Minutes from November 20, 2015 Meeting

Minutes from the November 20, 2015 meeting were reviewed.

Tony Knauer motioned to approve the minutes. David Kramer seconded the motion. No further discussion. Motion was approved.

C. Letters/Requests

None

D. Greater Minnesota Transit Investment Plan

Sara Dunlap, MnDOT Office of Transit, presented an update to the Greater Minnesota Transit Investment Plan. She gave a high level overview of the transit system and how this plan builds off the 2009 plan. Sara shared preliminary results surveys through WIKI mapping to understand who the users are, how often they use the system and the purpose of trips. This data will help in determining the investment priorities and strategies of building and maintaining the system.

The public outreach campaign is open until the end of January. A draft plan will be available mid-August 2016 with a final plan completed mid-September of 2016. Sara answered many questions of the group such as how transit ties into ride sharing or how local transit systems connect to regional commuter buses.

E. STIP Guidance

Laurie Nagle went over the ATP managed federal distribution for FY 2020. Richard Freese asked if the funding could be moved between the sub-targets. For example, ROCOG could have a large project in a given year and asks the counties for use of the allocated county sub-target in addition to the ROCOG sub-target. ROCOG would payback the counties in a future year. This would be a good item for the city and county engineers to discuss as they prioritize their projects and can be brought back to the larger group for more discussion.

F. TAP Update

Mark Schoenfelder gave an update on the TAP applications for FY 2020 funding. There were five applications requesting a total of \$1,814,669 in TAP funds. A list is included with the meeting minutes. The projects will be reviewed, scored and ranked at the February 19th meeting. Applicants will be invited and assigned a time for an opportunity to present and discuss their projects.

The City of Dodge Center made contact to inform the ATP that they must decline the TAP funds awarded to them for FY 2017(Seq# 979/Project No. 020-596-002) in the amount of \$288,605. The city was informed that they should send a letter to Greg Paulson to formally withdraw. Discussed were options of what to do with the TAP funding to be turned back to the ATP. It could be difficult to deliver a new project for FY 2017. Mark will contact TAP funding recipients for FY 2017 to determine if projects are on budget or in need of additional federal funds. Item will be discussed at the next meeting.

G. Round Robin

Fausto Cabral – Will have meetings with County Engineers (Feb 17) and City Engineers (Feb 18) to talk about project submittals for FY 2020 federal funding. The application deadline is February 1st.

Mark Schoenfelder – The TAP applications will be posted to the ATP website for review along with the scoring criteria

Melinda Estey – January 1st SMART Transit started providing service for Waseca County.

Tony Knauer – Suggested that a presentation is given on the SE Minnesota Travel Study. Sara Dunlap will take the suggestion back to MnDOT Office of Transit.

H. Next Meeting: 9:00 am Friday, February 19, 2016 at District 6 Headquarters

The next meeting will be scheduled for 9:00 am on Friday, February 19th.

I. Adjourn

Tony Knauer motioned to adjourn meeting. Motion seconded by Melinda Estey. Motion approved. Meeting was adjourned at 10:48 a.m.