Minnesota Department of Transportation

Memo

State Aid for Local Transportation
395 John Ireland Boulevard
Mail Stop 500
St. Paul, MN 55155-1899

Fax: 651 366-3801

Date: **March 14, 2007**

To: Cynthia Degener
SALT Finance

From: Lynnette Roshell
Agreements Engineer

Subject: Payment request

Funds: _X_ Federal ___ State

Billing: _x_ Partial __Final

S.P. xx-xxx-xx, MN Federal Project # xxx xxxx(xxx)

Agreement No. xxxxx

Location: Where is the project located

Local Public Agency: City of xxx or County

Work Performed by: Consultant / Local forces

Type of Work: PE/ CE/ ROW/ Force Account

Invoice # _n_ $ 10.00

Total agreement amount	$	500.00
Federal Participating Amount Completed to Date	$	10.00
Amount Eligible for Reimbursement	$	8.00 (80 % eligible)
Less Previous Payments	$	0.00
Federal Amount Overpaid	$	0.00
Retainage	$	0.00
Pay Federal Reimbursement	$	8.00

Comments:_____.

BILLING RECOMMENDATION: Pay as noted.

cc: DSAE – DSAE
Bruce Kalland—MS 190
Mark Anderson—OES if Scenic byways
Project File To LPA if part of payment is denied